



Office of Human Resources

JOB POSTING

TITLE: Circulation Supervisor

DEPARTMENT: Middletown Public Library

CLASSIFICATION: Full-Time / Middletown Public Library Employees Association / NEARI

POSITION SUMMARY:

The Circulation Supervisor plans and coordinates the operation of all library circulation services. The Circulation Supervisor is responsible for providing exceptional customer service as a back-up supervisor at the Circulation Desk. The Circulation Supervisor works under the direction of and reports to the Library Director.

Full Position Description and Employment Application are available at
<http://hr.middletownri.com/job-postings>

***Middletown Public Library Employees Association/NEARI
Collective Bargaining Agreement is available at***
<http://hr.middletownri.com/municipal-contracts>

HOW TO APPLY:

INSTRUCTIONS: Email Employment application **and** resume to tcoish@middletownri.com
Include **Circulation Supervisor** in the **Subject Line** of your **email**

APPLICATION PERIOD: Application period will remain open until position is filled.

If you need assistance with the application process, please contact the Office of Human Resources at (401) 846-5781 prior to the closing of the application period.

The Town of Middletown is an Equal Opportunity Employer